



2021 Benefits Seminars

For Graduate Assistants & Short-Term Academic Staff

Presented by: Office of Human Resources, Madison Benefit Services

If you are a grad assistant, scholar, fellow, employee-in-training, or short-term academic staff member who is eligible to enroll in new employee benefits this fall:

- **You have 30 days from your benefits-eligible hire date to enroll in or decline insurance.**
 - For example, if your eligible hire begins August 23, your benefits applications must be received before end of day September 22 to be considered timely.
- If we receive your health application by the deadline, once processed, your health insurance will begin as of the first day of the month on or following your eligible hire date.

If your date of eligible hire is	And we receive your health application on	Your health coverage will be effective on this date
08/23/2021	08/23/2021 – 09/22/2021	09/01/2021
08/29/2021	08/29/2021 – 09/28/2021	09/01/2021
09/01/2021	09/01/2021 – 10/01/2021	09/01/2021
09/02/2021	09/02/2021 – 10/02/2021	10/01/2021

- Enroll online using MyUW Self Service (eBenefits).
 - my.wisc.edu > Benefit Information > Enroll Now
 - If you do not see your Self Service option (e.g., if you do not see the “Enroll Now” button):
 - Contact your local HR office and ask them to assist you.
 - If you cannot enroll online, complete and submit printable forms for each benefit in which you want to enroll; forms and plan information are available online at hr.wisc.edu/benefits/grad. Forms must be signed in/received by your local HR office by your 30-day deadline.

Attend a virtual (Webex) Benefits Seminar to learn about benefits options:

DATE	TIME	REGISTER
Wednesday, Aug. 25, 2021	3 p.m. – 4 p.m.	go.wisc.edu/oje064
Friday, Aug. 27, 2021	10 a.m. – 11 a.m.	go.wisc.edu/4af6z2
Monday, Aug. 30, 2021	Noon – 1 p.m.	go.wisc.edu/05k108
Thursday, Sept. 2, 2021	11 a.m. – Noon	go.wisc.edu/qtf00a