



# 2022 Benefits Seminars

## For Graduate Assistants & Short-Term Academic Staff

Presented by: Office of Human Resources, Madison Benefit Services

If you are a grad assistant, scholar, fellow, employee-in-training, or short-term academic staff member who is eligible to enroll in new employee benefits this fall:

- **You have 30 days from your benefits-eligible hire date to enroll in or decline insurance.**
- If we receive your health enrollment by deadline, once processed your health insurance will begin as of the first day of the month on or following your eligible hire date.

| If your date of eligible hire is | And we receive your health application on | Your health coverage will be effective on this date |
|----------------------------------|---|---|
| 08/22/2022                       | 08/22/2022 – 09/22/2022                   | 09/01/2022  |
| 08/29/2022                       | 08/29/2022 – 09/28/2022                   | 09/01/2022  |
| 09/01/2022                       | 09/01/2022 – 10/01/2022                   | 09/01/2022  |
| 09/02/2022                       | 09/02/2022 – 10/02/2022                   | 10/01/2022  |

- **Enroll online at [my.wisc.edu](https://my.wisc.edu) > Benefit Information > Enroll Now**
  - If you do not see your Self-Service option (e.g., if you do not see the “Enroll Now” button):
    - Contact your local HR office and ask them to assist you.
    - If you cannot enroll online, complete and submit printable forms for each benefit in which you want to enroll; forms and plan information are available online at [hr.wisc.edu/benefits/grad](https://hr.wisc.edu/benefits/grad). Forms must be received and signed-in by your local HR office by your 30-day deadline.

### Attend a virtual (Webex) Benefits Seminar to learn about benefits options:

| DATE                    | TIME              | REGISTER  |
|-------------------------|-------------------|---|
| Thursday, Aug. 25, 2022 | 10 a.m. – 11 a.m. | <a href="https://go.wisc.edu/aity58">go.wisc.edu/aity58</a> |
| Tuesday, Aug. 30, 2022  | 11 a.m. – Noon    | <a href="https://go.wisc.edu/7s20t6">go.wisc.edu/7s20t6</a> |
| Thursday, Sept. 1, 2022 | 1 p.m. – 2 p.m.   | <a href="https://go.wisc.edu/e6024b">go.wisc.edu/e6024b</a> |
| Thursday, Sept 8, 2022  | 3 p.m. – 4 p.m.   | <a href="https://go.wisc.edu/0l370m">go.wisc.edu/0l370m</a> |