



# 2024 Benefits Seminars

## For Graduate Assistants & Short-Term Academic Staff

Presented by: Office of Human Resources, Madison Benefit Services

If you are a grad assistant, scholar, fellow, employee-in-training, or short-term academic staff member who is eligible to enroll in new employee benefits this fall:

- **You have 30 days from your benefits-eligible hire date to enroll in or decline insurance.**
- If we receive your health enrollment by the deadline, once processed your health insurance will begin as of the first day of the month on or following your eligible hire date.

If your date of eligible hire is	And we receive your health application on	Your health coverage will be effective on this date
08/01/2024	08/01/2024 – 08/31/2024	08/01/2024
08/19/2024	08/19/2024 – 09/18/2023	09/01/2024
09/01/2024	09/01/2024 – 10/01/2024	09/01/2024

- **Enroll online at [my.wisc.edu](https://my.wisc.edu) > Benefit Information > Enroll Now**
  - If you do not see your Self-Service option (e.g., if you do not see the “Enroll Now” button):
    - Contact your local HR office and ask them to assist you.
    - If you cannot enroll online, complete and submit printable forms for each benefit in which you want to enroll; forms and plan information are available online at [hr.wisc.edu/benefits/grad](https://hr.wisc.edu/benefits/grad). Forms must be received and signed in by your local HR office by your 30-day deadline.

### Attend a virtual Benefits Seminar to learn about benefits options:

DATE	TIME	REGISTER
Tuesday, August 20, 2024	2 – 3 p.m.	Registration link coming soon!
Thursday, August 22, 2024	9 – 10 a.m.	Registration link coming soon!
Wednesday, August 28, 2024	1 – 2 p.m.	Registration link coming soon!
Thursday, September 5, 2024	3 – 4 p.m.	Registration link coming soon!

### Or watch a recording of the Benefits Seminar to learn about benefits options:

[hr.wisc.edu/benefits/grad](https://hr.wisc.edu/benefits/grad)