



2024 Benefits Seminars

For Graduate Assistants & Short-Term Academic Staff

Presented by: Office of Human Resources, Madison Benefit Services

If you are a grad assistant, scholar, fellow, employee-in-training, or short-term academic staff member who is eligible to enroll in new employee benefits this fall:

- **You have 30 days from your benefits-eligible hire date to enroll in or decline insurance.**
- If we receive your health enrollment by the deadline, once processed your health insurance will begin as of the first day of the month on or following your eligible hire date.

If your date of eligible hire is	And we receive your health application on	Your health coverage will be effective on this date
01/01/2024	01/01/2024 – 01/31/2024	01/01/2024
01/02/2024	01/02/2024 – 02/01/2023	02/01/2024
01/04/2024	01/04/2024 – 02/03/2024	02/01/2024

- **Enroll online at my.wisc.edu > Benefit Information > Enroll Now**
 - If you do not see your Self-Service option (e.g., if you do not see the “Enroll Now” button):
 - Contact your local HR office and ask them to assist you.
 - If you cannot enroll online, complete and submit printable forms for each benefit in which you want to enroll; forms and plan information are available online at hr.wisc.edu/benefits/grad. Forms must be received and signed in by your local HR office by your 30-day deadline.

Attend a virtual (Webex) Benefits Seminar to learn about benefits options:

DATE	TIME	REGISTER
Thursday, January 18, 2024	9 – 10 a.m.	https://go.wisc.edu/zfk4d8

Or watch a recording of the Benefits Seminar to learn about benefits options:

hr.wisc.edu/benefits/grad