Annual Benefits Enrollment Checklist

**Dates:** September 25 to October 20, 2023

**For:** Benefits Changes Starting January 1, 2024

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**Prepare**

Check your current benefits enrollments at [my.wisc.edu](http://my.wisc.edu) (click **Benefit Information**).

Attend the *Benefits 2024: What you need to know* presentation or watch the recorded session.

Make sure your providers will be in network next year (health/dental/vision).

See new insurance prices on UW System’s website: [wisconsin.edu/abe](http://wisconsin.edu/abe).

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**Decide**

- You must **enroll every year** if you want to **start or continue these benefits**:
  - Health Insurance Opt-Out Incentive*
  - Health Savings Account (HSA) *
  - Limited Purpose Flexible Spending Account (LPFSA)*
  - Health Care Flexible Spending Account (Health FSA)**
  - Dependent Day Care Flexible Spending Account (Dependent FSA)**

- You can enroll, change, or cancel:
  - State Group Health Insurance with or without Uniform Dental (preventive dental)
  - Preventive Dental (stand-alone plan available to those not enrolled in State Group Health)
  - Supplemental Dental (major/restorative dental coverage only)
  - Supplemental Vision through Delta Vision
  - Accident Plan through Securian
  - Accidental Death & Dismemberment (AD&D) Insurance
  - Flexible Spending Accounts (FSA) – Health, Limited Purpose, Dependent Day Care

- If you are **already enrolled** in Individual & Family Life Insurance, you can increase your coverage. The Annual Benefits Enrollment period does not offer a new enrollment opportunity for life insurance if you are not already enrolled.

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**Act**

Choose your 2024 benefits at [my.wisc.edu](http://my.wisc.edu) (click **Benefit Information**).

You must save and then submit all 2024 benefits by **4:30pm on October 20, 2023**.

Make sure your Confirmation Statement is correct. (You will get an email 24-48 hours after you submit your choices; the email will tell you how to find your Confirmation Statement for benefits that start January 1, 2024). Contact the [human resources office](mailto:) in your school, college, or division with questions.

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* Only available to employees eligible for Wisconsin Retirement System (WRS) benefits

** Not available to non-service appointees (Fellows, Scholars, Trainees, Post-Doctoral Fellows/Scholars, most Post-Doctoral Trainees and Grad Interns/Trainees) and University Staff-Temporary appointments