

Annual Benefits Enrollment Checklist

Dates: September 25 to October 20, 2023

For: Benefits Changes Starting January 1, 2024

Prepare

Check your current benefits enrollments at my.wisc.edu (click **Benefit Information**).

Attend the [Benefits 2024: What you need to know](#) presentation or watch the recorded session.

Make sure your providers will be in network next year (health/dental/vision).

See new insurance prices on UW System's website: wisconsin.edu/abe.

Decide

- ☐ You must **enroll every year** if you want to **start or continue these benefits**:
 - ☐ Health Insurance Opt-Out Incentive*
 - ☐ Health Savings Account (HSA) *
 - ☐ Limited Purpose Flexible Spending Account (LPFSA)*
 - ☐ Health Care Flexible Spending Account (Health FSA)**
 - ☐ Dependent Day Care Flexible Spending Account (Dependent FSA)**
- ☐ You can enroll, change, or cancel:
 - ☐ State Group Health Insurance with or without Uniform Dental (preventive dental)
 - ☐ Preventive Dental (stand-alone plan available to those not enrolled in State Group Health)
 - ☐ Supplemental Dental (major/restorative dental coverage only)
 - ☐ Supplemental Vision through Delta Vision
 - ☐ Accident Plan through Securian
 - ☐ Accidental Death & Dismemberment (AD&D) Insurance
 - ☐ Flexible Spending Accounts (FSA) – Health, Limited Purpose, Dependent Day Care
- ☐ If you **are already enrolled in** Individual & Family Life Insurance, you can increase your coverage. The Annual Benefits Enrollment period does not offer a new enrollment opportunity for life insurance if you are not already enrolled.

Act

Choose your 2024 benefits at my.wisc.edu (click **Benefit Information**).

You must save and then submit all 2024 benefits **by 4:30pm on October 20, 2023**.

Make sure your Confirmation Statement is correct. (You will get an email 24-48 hours after you submit your choices; the email will tell you how to find your Confirmation Statement for benefits that start January 1, 2024). Contact the [human resources office](#) in your school, college, or division with questions.

* Only available to employees eligible for Wisconsin Retirement System (WRS) benefits

** Not available to non-service appointees (Fellows, Scholars, Trainees, Post-Doctoral Fellows/Scholars, most Post-Doctoral Trainees and Grad Interns/Trainees) and University Staff-Temporary appointments