



2025 Benefits Seminars

For Graduate Assistants & Short-Term Academic Staff

Presented by: Office of Human Resources, Madison Benefits Services

If you are a grad assistant, scholar, fellow, post-doc, employee-in-training, or non-WRS academic staff member who is eligible to enroll in new employee benefits this fall:

- **You have 30 days from your benefits-eligible hire date to enroll in or decline insurance.**
- If we receive your health enrollment by the deadline, once processed your health insurance will begin as of the first day of the month on or following your eligible hire date.

If your date of eligible hire is	And you submit your health election on	Your health coverage will be effective on this date
08/01/2025	08/02/2025 – 08/31/2025	08/01/2025
08/18/2025	08/19/2025 – 09/17/2025	09/01/2025
09/01/2025	09/02/2025 – 10/01/2025	09/01/2025

- **Enroll online at my.wisc.edu > Workday > Benefits and Pay > Change Benefits**
 - You must set up an online My Benefits account: etf.wi.gov/my-benefits. Use a personal email address (not your work address).
 - If you do not see an enrollment option, contact your local HR office and ask them to assist you.

Attend a virtual Benefits Seminar to learn about benefits options:

DATE	TIME	REGISTER
Tuesday, August 19, 2025	10 – 11 a.m.	go.wisc.edu/j01v26
Friday, August 22, 2025	Noon – 1 p.m.	go.wisc.edu/36gf27
Thursday, August 28, 2025	Noon – 1 p.m.	go.wisc.edu/5x5ia3
Friday, September 5, 2025	10 – 11 a.m.	go.wisc.edu/i0583p

Or watch a recording of the Benefits Seminar to learn about benefits options:

hr.wisc.edu/benefits/grad