



Fair Labor Standards Act (FLSA)

Updated || October 17, 2024

Academic Administrative Exemption

The titles listed below are positions deemed as "Academic Administrative Employees." These positions must have a primary duty of performing administrative functions directly related to academic instruction or training provided by the Universities of Wisconsin. Compensation requirements for this group may be met by compensation on a salary basis at a rate at least equal to the entrance salary for teachers.

Job Code	Title
AE001	Academic Advising Associate Director
AE002	Academic Advisor
AE003	Academic Advising Manager
AE004	Academic Advising Director (Inst)
AE005	Academic Advising Director
AE014	Cooperative Educational Program Coordinator
AE015	Cooperative Program Manager
AE021	Academic Services Director
AE049	International Education Advisor
AE050	International Education Coordinator
AE052	International Education Manager
AE066	Associate Dean
AE075	School Registrar
AE082	Academic Services Director (Inst)
AE083	International Programs Manager
AE093	Graduate Program Manager
AE099	Academic Advising Assistant Director
AE104	Student Records & Curricular Specialist I
AE107	Retention Specialist
AE108	Academic Advising Associate Director (B)
AE109	Academic Advising Director (B)
AE110	Cooperative Program Manager (B)



AE113	Academic Services Director (B)
AE126	Associate Dean (B)
AE131	Academic Advising Assistant Director (B)
AE135	Academic Advising Associate Director (C)
AE136	Academic Advising Director (C)
AE137	Cooperative Program Manager (C)
AE140	Academic Services Director (C)
AE153	Associate Dean (C)
AE158	Academic Advising Assistant Director (C)
AE162	Learning Center Director
AE163	Learning Center Specialist
AE167	Learning Center Director (B)
AE168	Learning Center Director (C)
AE179	Academic Advising Associate Director (Inst)
AE180	Academic Advising Assistant Director (Inst)
AE185	Associate Dean (Inst)
AE198	Associate Dean (Inst) (B)
AE199	Associate Dean (Inst) (C)
AE227	School Registrar (B)
AE228	School Registrar (C)
AE239	Graduate Advisor
AE241	Graduate Advising Manager
AE242	Graduate Advising Director
AE243	Graduate Advising Director (B)
AE244	Graduate Advising Director (C)
AE245	Learning Center Director (INST)
TL006	Continuing Education Program Director
TL008	Continuing Education Specialist
TL034	Continuing Education Program Associate Director
TL035	Continuing Education Program Manager
TL057	Continuing Education Program Director (C)
TL058	Continuing Education Program Director (B)

