

How to respond if you see someone without a face covering

REMIND. Remind them about the face covering requirement. Using language such as, “I notice you aren’t wearing a mask” is a good place to start. Remember that not everyone is able to wear a face covering, and it is not your responsibility to evaluate their accommodation needs.

OFFER. Offer them a face covering if you have extras and if they need one. Speak with your supervisor if you have questions about where to find extra supplies.

RESPOND. Respond using your best judgment. If you are dealing with a visitor to your space who refuses to put on a face covering, you may ask them to leave. If they continue to refuse to comply, do what you can to de-escalate the situation, including walking away. You are not expected to jeopardize your personal health and safety to enforce the campus health protocols. Please note that only supervisors, managers, and HR representatives can direct employees to leave the workplace.

We all play a role in protecting the health of the campus community.

