

Easy Access to EAO Services

Call us:
608-263-2987

Use our confidential email:
eao@mailplus.wisc.edu

Visit our website:
www.eao.wisc.edu

Office hours:
7:45 a.m. – 4:30 p.m.
Monday – Friday
Faculty and Staff may use
EAO services on work time.

Confidentiality

Contact with the staff of the Employee Assistance Office is confidential within limits as governed by Federal and State regulations. This information is reviewed with service recipients at the time of their initial appointment.



Employee Assistance Office
OFFICE OF HUMAN RESOURCES
UNIVERSITY OF WISCONSIN-MADISON



www.eao.wisc.edu
608-263-2987



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*We're here for you...
confidentially*

Problems are part of life

We all face problems from time to time. Usually we can handle them ourselves without help, but sometimes it makes sense to seek **assistance**. That is why the University of Wisconsin-Madison provides you and your family with a **confidential** Employee Assistance Office that provides **resources** and solutions for the problems you encounter cost-free.



Tell Me About The EAO

What is the Employee Assistance Office (EAO)?

The EAO is a confidential resource for employees who are finding it difficult to successfully cope with work-related or personal issues.

Who can use the EAO?

All University of Wisconsin-Madison employees (including limited term and temporary employees), their families and significant others are eligible for EAO services.

Is my visit with EAO confidential?

Contact with the staff of EAO is confidential within limits as governed by federal and state regulations. This means that what you tell the EAO staff person will be kept confidential and cannot be released without your authorization.

As an employee, how can EAO help me?

- Stress (work or personal)
- Elder care
- Relationships (friends, family or co-workers)
- Conflict
- Substance abuse, mental health, and many more issues

What services are available to supervisors, directors, chairs and deans?

Confidential consultation is available regarding a variety of workplace issues such as:

- Communication concerns
- Conflict between employees
- Change-management issues
- Personal issues affecting performance

Other Services

Crisis response- when there is an employee death or traumatic event, EAO can provide individual and group grief counseling/consultation.

Presentations- a variety of communication, wellness, and leadership topics are offered.

Small groups-

- Conflict between employees
- Change management issues
- Personal issues affecting performance

Referrals- to appropriate campus and community resources.

Assessment required before these services are provided.



Employee Assistance Office

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