



## Sponsoring a Job on Indeed

Sponsoring your job on Indeed can help reach more talent and increase consideration for your job.

With Indeed, you can choose to sponsor a job based on your recruitment needs. You set the budget in this pay-per-click model.

Create or log into your account at [www.indeed.com](http://www.indeed.com). A method of payment must be associated with your account before a job can be sponsored.

To sponsor a job on Indeed, email [Nathan Roberts \(nroberts@indeed.com\)](mailto:nroberts@indeed.com) with the following information:

- 1) A link to the job you wish to sponsor from jobs.wisc.edu.
- 2) How long you wish the job to be sponsored for. A best practice would be to mirror the open and close date of the posting.
- 3) The amount you want the job sponsored for.

### Email Template

Hi Nathan,

My Indeed account email address is: XX

Please sponsor this job from jobs.wisc.edu: [INSERT LINK FROM JOBS WEBSITE]

Duration: [OPEN DATE – CLOSE DATE]

Amount: \$[XXX.XX]

Thank you,

[NAME]

