

PREVIEW OF JOB POSTING ON SEARCH PAGE OF JOBS.WISC.EDU

Title	Category	Department	Employment Type	Location	Closing Date
CHDR Research Program Director	Research	SCHOOL OF MEDICINE AND PUBLIC HEALTH/CTR FOR HLTH DISPARITIES RSRCH	Partially Remote Staff-Full Time Staff-Part Time	Madison	May 9 2023
Clinical Research Coordinator	Research	VC FOR RESEARCH AND GRADUATE EDUCATION/INSTITUTE ON AGING-GEN	Onsite Staff-Full Time	Madison	May 9 2023

STAFF JOB POSTING (academic staff, limited, university staff, temporary employees)

CHDR Research Program Director JEMS - Core tab: Business Title

📍 Location: Madison, Wisconsin TREMS - Job Card: Work Location

👤 Department: SCHOOL OF MEDICINE AND PUBLIC HEALTH/CTR FOR HLTH DISPARITIES RSRCH JEMS - Core tab: Hiring Department(s)

🏢 Category: Research TREMS - Job Card: Job Group

🕒 Employment Type: Partially Remote JEMS - Core tab: Work Location

🕒 Employment Type: Staff-Full Time TREMS - Job Card: Work Type

🕒 Employment Type: Staff-Part Time

📅 Apply By: May 9 2023 at 11:55 PM CDT JEMS - Core tab: Assured Consideration Date

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Job Summary: JEMS - Position Description tab: Job Summary

The Center for Health Disparities Research (CHDR) is growing its leadership and administrative team! The Research Program Associate Director position is a new and exciting role to oversee all the scientific research that is happening at this new campus center in the School of Medicine and Public Health. Our largest research study involves data from 22 sites across the USA and examines how social determinants of health throughout a person's lifetime impact their brain health.

SMPH is committed to being a diverse, equitable, inclusive and anti-racist workplace and is an Equal Employment Opportunity, Affirmative Action employer. Applications from Black, Indigenous and People of Color (BIPOC) individuals, LGBTQ+ and non-binary identities, women, persons with disabilities, military service members and veterans are strongly encouraged.

Responsibilities: JEMS - Job Responsibilities tab: Job and Unique Responsibilities

Assists with the oversight and strategic planning for a center or program and may assist with directing a variety of research activities. Allocates resources, secures funding, and supervises staff to ensure program strategies and activities align with the institutional mission.

- Determines unit personnel needs and the unit personnel resource allocation plan
- Serves as a unit liaison to internal stakeholder groups to foster cross-unit partnership efforts regarding research programs and activities
- Serves as a consultant to project directors and provides technical expertise to research and operational personnel
- Collaborates with project directors and the full range of clients whose knowledge and expertise varies
- Manages large research projects for a center or program

Institutional Statement on Diversity: *Template language for all postings*

Diversity is a source of strength, creativity, and innovation for UW-Madison. We value the contributions of each person and respect the profound ways their identity, culture, background, experience, status, abilities, and opinion enrich the university community. We commit ourselves to the pursuit of excellence in teaching, research, outreach, and diversity as inextricably linked goals.

The University of Wisconsin-Madison fulfills its public mission by creating a welcoming and inclusive community for people from every background - people who as students, faculty, and staff serve Wisconsin and the world.

For more information on diversity and inclusion on campus, please visit: [Diversity and Inclusion](#)

Education:

Preferred *JEMS – Position Responsibilities Details Education/Experience tab: Education and Education Details*
Bachelor's Degree in biological sciences, health care or related field

Preferred
Master's Degree degree in health care or related field

Qualifications: *JEMS – Position Responsibilities Details Education/Experience tab: Qualifications*

Required
- At least 5 years of progressively responsible experience in a research or healthcare setting
- 2+ years of leadership and management experience
- Healthcare Clinical and/or clinical research management experience
- Experience in Life course assessments in Residential History

Preferred
- Demonstrated experience in all or some of the following: strategic planning and implementing strategic initiatives, budget management, project management, administration
- Experience managing regulatory programs
- Experience working with health care claims and/or CMS data sets
- Experience working in a research setting

Work Type:

Full or Part Time: 80% - 100% *JEMS - Salary/Title tab: Appointment FTE*

This position may require some work to be performed in-person, onsite, at a designated campus work location. Some work may be performed remotely, at an offsite, non-campus work location.

Appointment Type, Duration: *JEMS - Core tab: Terminal/Renewable*

Ongoing/Renewable



Salary:

Minimum \$90,000 ANNUAL (12 months)

Depending on Qualifications [JEMS - Salary/Title tab: Salary Details](#)

The starting salary for the position is \$90,000 but is negotiable based on experience and qualifications.

Employees in this position can expect to receive benefits such as generous vacation, holidays, and paid time off; competitive insurances and savings accounts; retirement benefits. Benefits information can be found at (<https://hr.wisc.edu/benefits/>)

Additional Information: [JEMS – Recruitment Info tab: Additional Information](#)

The ideal candidate will possess:

- Excellent written and oral communication skills
- Highly organized and motivated, with excellent attention to detail and follow-through
- Evidence of the ability to handle confidential matters appropriately
- Flexibility and the ability to adapt to the flow of multiple projects with varying deadlines
- Ability to drive priorities forward in a highly-matrixed organization.
- A high degree of initiative, and understanding of operational efficiencies, cost containment and strategic planning.
- Ability to analyze and summarize data into a meaningful format for communication to key stakeholders
- Comfort in leading discussions and presenting to diverse groups from internal teams to executive committees and external stakeholders.
- Experience as a highly supportive and collaborative leader/manager

This position has been identified as a position that will be located in or regularly access UW Health locations. This position will need to adhere to UW Health policies and affiliated requirements. UW Health requires that anyone (all staff, faculty students, volunteers, and other affiliated individuals) working in or regularly accessing UW Health locations receive the COVID-19 primary vaccination series and first booster. This position will be required to adhere to that policy and if not in full compliance to have a plan for achieving full compliance within 40 days of the first day of employment. Additionally, you may be required to adhere to other vaccination requirements. Medical or religious accommodations will be considered.

Please be aware that successful applicants are responsible for ensuring their continuous eligibility to work in the United States (i.e. a citizen or national of the United States, a lawful permanent resident, a foreign national authorized to work in the United States without the need of employer sponsorship) on or before the effective date of appointment.

How to Apply: [JEMS – Recruitment Info tab: How to Apply](#)

To apply for this position, please click on the "Apply Now" button. You will be asked to upload a resume and cover letter as a part of the application process. Please ensure that the resume and cover letter address how you meet the minimum/preferred qualifications for the position. You will also be asked to provide three professional/supervisor references during the application process. References will not be contacted without prior notice.

Contact: [JEMS – Contact tab: Primary Contact](#)

Kassie

[ty@medicine.wisc.edu](mailto:kassie.ty@medicine.wisc.edu)

608-262-27



Official Title: *JEMS - Core tab: Title(s), Job Code, Job Name*

Res Prog Assoc Dir(RE054)

Department(s): *JEMS - Core tab: Hiring Department(s)*

A53-MEDICAL SCHOOL/CTR HLTH DISPARITIES RES

Employment Class: *JEMS - Core tab: Empl Class, Terminal/Renewable*

Academic Staff-Renewable

Job Number: *JEMS - Transaction ID*

277457-AS

The University of Wisconsin-Madison is an Equal Opportunity and Affirmative Action Employer. *Template language for all postings*

Qualified applicants will receive consideration for employment without regard to, including but not limited to, race, color, religion, sex, sexual orientation, gender identity, national origin, age, pregnancy, disability, or status as a protected veteran and other bases as defined by federal regulations and UW System policies. We promote excellence through diversity and encourage all qualified individuals to apply.

If you need to request an accommodation because of a disability, you can find information about how to make a request at the following website: <https://employee disabilities.wisc.edu/disability-accommodation-information-for-applicants/>

Employment will require a criminal background check. It will also require you and your references to answer questions regarding sexual violence and sexual harassment.

The University of Wisconsin System will not reveal the identities of applicants who request confidentiality in writing, except that the identity of the successful candidate will be released. See Wis. Stat. sec. 19.36(7).

The Annual Security and Fire Safety Report contains current campus safety and disciplinary policies, crime statistics for the previous 3 calendar years, and on-campus student housing fire safety policies and fire statistics for the previous 3 calendar years. UW-Madison will provide a paper copy upon request; please contact the University of Wisconsin Police Department.



Asthma Research Faculty Tenure Track JEMS - Core tab: Business Title

Location: Madison, Wisconsin TREMS - Job Card: Work Location

Department: SCHOOL OF MEDICINE AND PUBLIC HEALTH/DEPARTMENT OF MEDICINE JEMS - Core tab: Hiring Department(s)

Category: Faculty TREMS - Job Card: Job Group

Employment Type: Faculty-Full Time TREMS - Job Card: Work Type

Employment Type: Faculty-Part Time

Employment Type: Onsite JEMS - Core tab: Work Location

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Job Summary: JEMS - Position Description tab: Job Summary

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Responsibilities: JEMS - Position Description Details: Job Responsibilities

The person hired into this position will conduct research in asthma/related areas, both independently and collaboratively with other SMPH faculty. They will participate in clinical patient care, clinical teaching of residents, medical students and fellows. Specific clinical service assignments will be dependent on candidate's training.

The successful candidate will also participate in professional, public, and university service appropriate to the faculty rank.

Candidates must meet the criteria for rank and track as per UW tenure guidelines.

Institutional Statement on Diversity: Template language for all postings

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Education: [JEMS – Position Responsibilities Details Education/Experience tab: Education and Education Details](#)

Preferred

Terminal Degree

MD (or equivalent) or MD/PhD; MDs must be Board Eligible or Board Certified in Internal Medicine as well as Allergy/Immunology or Pulmonary Medicine. Candidates with PhD with established research programs may be considered.

Qualifications: [JEMS – Position Responsibilities Details Education/Experience tab: Qualifications](#)

Research interest with a focus area in asthma or related areas (ex: mucosal immunity, microbiome, systems biology or data science). Ideal candidate will have a successful record of research productivity.

License/Certification: [JEMS – Position Responsibilities Details Category/License/Cert tab: License/Certification](#)

Required

Eligible for WI medical license, (waived for PhD candidates)

Work Type:

Full or Part Time: 75% - 100% [JEMS - Salary/Title tab: Appointment FTE](#)

It is anticipated this position requires work be performed in-person, onsite, at a designated campus work location. [JEMS – Core tab: Work Location](#)

Appointment Type, Duration: [JEMS - Core tab: Terminal/Renewable](#)

Ongoing/Renewable

Anticipated Begin Date: [JEMS - Core tab: Position Available](#)

SEPTEMBER 01, 2023

Salary: [JEMS - Salary/Title tab](#)

Negotiable

ANNUAL (12 months)



Additional Information: [JEMS – Recruitment Info tab: Additional Information](#)

Applicants for this position will be considered for the titles listed in this posting. The title is determined by the experience and qualifications of the finalist.

The department will not be able to support a request for a J-1 waiver. If you chose to pursue a waiver and apply for our position, neither the UW nor UWMF will reimburse you for your legal or waiver fees.

This position has been identified as a position of trust with access to vulnerable populations. The selected candidate will be required to pass an initial caregiver check to be eligible for employment under the Wisconsin Caregiver Law and every four years.

This position has been identified as a position that will be located in or regularly access UW Health locations. This position will need to adhere to UW Health policies and affiliated requirements. UW Health requires that anyone (all staff, faculty students, volunteers, and other affiliated individuals) working in or regularly accessing UW Health locations receive the COVID-19 primary vaccination series and first booster. This position will be required to adhere to that policy and if not in full compliance to have a plan for achieving full compliance within 40 days of the first day of employment. Additionally, you may be required to adhere to other vaccination requirements. Medical or religious accommodations will be considered.

How to Apply: [JEMS – Recruitment Info tab: How to Apply](#)

The deadline for assuring full consideration is May 19, 2023, however, this position will remain open and applications may be considered until this position is filled. Your application must be received through the Jobs at UW portal to be considered as a candidate. Applications submitted outside of this system will not be considered. To apply for this position, please click on the "Apply Now" button and use the online UW Job Application system to submit a Current Curriculum Vitae (CV) and a cover letter. You will also be asked to provide contact information for three (3) references as part of your online application. References will not be contacted without prior approval.

At UW School of Medicine and Public Health, we are dedicated to building a diverse, inclusive and authentic workplace, so if you're excited about this role, we encourage you to apply.

The Department of Medicine and the University of Wisconsin-Madison are committed to fostering diversity. We encourage applications from potential candidates of all race, class, gender, sexuality, ability, nationality, religion, and other group identities; and we encourage applications from candidates who can demonstrate a commitment to diversity, equity, and inclusion.

Contact: [JEMS – Contact tab: Primary Contact](#)

Brianna

[ack@medicine.wisc.edu](mailto:brianna.ack@medicine.wisc.edu)

608-265-9600

Relay Access (WTRS): 7-1-1. See [RELAY_SERVICE](#) for further information.



Official Title: *JEMS - Core tab: Title(s), Job Code, Job Name*

Associate Professor(FA030) or Assistant Professor(FA040)

Department(s): *JEMS - Core tab: Hiring Department(s)*

A53-MEDICAL SCHOOL/MEDICINE/ALLRGY&IMM

Employment Class: *JEMS - Core tab: Empl Class*

Faculty

Job Number: *JEMS: Transaction ID*

277076-FA

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