



Cov Lus Nug Tas Li – Kev qhia *Workday* tim ntsej tim muag

Vim li cas kuv thiaj tau kawm siv *Workday*?

Lub Xyas Hli xiab 7, tag nrho *Universities of Wisconsin* – nrog *UW-Madison* – yuav siv *Workday*. Kawm siv *Workday* hauv *computer* los *smartphone* ua rau cov neeg ua haujlwm qhib tau lawv cov ntaub ntawv tseem ceeb. Nov muaj xws li saib thiab luam cov tw them nyiaj, saib paj kas phais, tswj kev kom txiav se li cas, thiab ntau yam.

Kuv yuav nrhiav tau kev qhia ntxiv txog *Workday* cov kev qhia nyob *online* rau Tus Neeg Ua Num thiab Thawj Tswj Nws-Ua-Nws (*Employee Self-Service and Manager Self-Service*) qhov twg?

Kev qhia nyob *online Employee Self Service* thiab *Manager Self Service* rau cov neeg siv *computer* tas li pib lub Tsib Hlis xiab 6. Cov neeg ua haujlwm yuav tau txais ib tsab email qhia ua li cas tuaj ntawm *UW-Shared Services* tuaj thaum muaj qhov kev qhia no lawm.

Vim li cas cov kev qhia ho pib lub Xya Hli tim 21 yog twb muaj qhov *Workday* thaum lub Xya Hli xiab 7 lawm?

Cov kev qhia no muaj rau tom qab thawj zaug them nyiaj nyob hauv qhov *Workday* lawm kom muaj qhov xyuas tuav tau cov ntaub ntawv zoo. Qhov no yuav ua rau cov neeg saib pom lawv daim tw nyiaj tiag nyob hauv. Ua ntej lub Xya Hli tim 21, tej zaum yuav tsis tau muaj cov ntaub ntawv no nyob hauv qhov *Workday*. Qhov no yuav ua kom tus neeg ua haujlwm tau txais kiag cov kev qhia tam sim siv raws qhov lawv kawm tau.

Kuv ceg qhia ntawv los ua haujlwm puas kom yuav tsum kawm qhov kev qhia no?

Ua tau. Tej zaum cov ceg qhia ntawv thiab ua haujlwm kuj yuav kom ua lwm yam ntxiv thiab. Yog koj muaj lus nug thov nrog koj lub HR tham.

Cov ceg ua num twg muab cov neeg ua haujlwm npe kom kawm qhov kev qhia no?

Athletics, Facilities Planning & Management (FP&M), University Housing, Recreation & Wellbeing, Wisconsin Union, University Health Services (UHS).

Kuv yuav tso npe tuaj kawm *Workday* tim ntsej tim muag li cas?

Nrog koj lub HR/tus thawjsaib tham tso npe. Lawv yuav qhia rau koj hnuv, caij, yam lus, thiab muaj nyob qhov twg rau koj mus kawm.

Cov neeg ua num yog *Trades/Craft Workers* tuaj kawm puas tau cov caij qhia no?

Tau, qhov kev qhia no tsim los pab cov neeg ua haujlwm kawm siv *Workday* nyob hauv *computer* thiab *smartphone*. Nov xam cov neeg ua num yog *Craft Workers/Trades* tib si vim cov kev qhia no tsim los pab cov tsis siv *computer* ntawm chaw ua haujlwm. Yog koj muaj lus nug, thov nrog koj lub HR tham.

Cov kev qhia yuav muaj rau thaum twg thiab nyob qhov twg?

Rau nrhiav hnuv, caij, yam lus, thiab nyob rau qhov twg, thov nrog koj tus thawjsaib los lub HR tham. Lawv yuav pab qhia tias koj mus rau lub caij twg.

Puas kom kuv yuav tsum kawm kom ob qho, qhov tim ntsej tim muag thiab nyob *online*?

Tsis kom. Yog koj mus kawm qhov tim ntsej tim muaj lawm, koj tsis tau kawm qhov *Workday* nyob *online* lawm.

Kuv xaiv puas tau mus kawm qhov kev qhia no rau yam lus kom pab tau kuv zoo?

Tau. Thov nrog koj lub HR/tus thawjsaib tham qhia koj xav kom hais yam lus twg qhia koj tiaj paub zoo.