

## Mentor/Mentee Compact

Mentee: \_\_\_\_\_

Mentor: \_\_\_\_\_

**This agreement outlines the parameters of our work together.**

1. Our major goals are:

B. mentee's personal and/or professional goals –

C. mentor's personal and/or professional goals –

2. Our shared vision of success in this relationship is:

3. On a \_\_\_\_\_ basis, our primary means of communication will be through (circle):

face-to-face / phone / email / instant messaging / \_\_\_\_\_

4. We will meet one-on-one to discuss our progress and to reaffirm or revise our goals for at least \_\_\_\_\_ minutes \_\_\_\_\_ time(s) per month.

It will be the (mentee's / mentor's) responsibility to schedule these meetings. (circle)

In preparation for these meetings, the mentee will:

In preparation for these meetings, the mentor will:

5. The mentor will train the mentee on new techniques and procedures using the following (e.g., written directions, hands-on demonstration, verbal direction as mentee does procedure, etc.):

6. If the mentee gets stuck while working on the project (e.g., has questions or needs help with a technique or data analysis), the procedure to follow will be:

7. The standard operating procedures for working in our group, which all group members must follow and the mentee agrees to follow, include (e.g., wash your own dishes, attend weekly meeting, reorder supplies when you use the last of something, etc.):

8. Other issues not addressed above that are important to our work together:

By signing below, we agree to these goals, expectations, and working parameters for this research project.

Mentee's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mentor's signature: \_\_\_\_\_ Date: \_\_\_\_\_